

# International Institute of Management Studies

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## Institute's Policy Manual

**Program: PGDM**

**Academic Year**

**2023-24**

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# RESEARCH POLICY

International Institute of Management Studies strives to be one amongst top-class institutes in the region within the shortest possible time. This document provides information on research policy and research promotional activities of IIMS.

## 1. PROLOGUE

International Institute of Management Studies is committed to the pursuit of excellence in research and aims to achieve international recognition through interdisciplinary and collaborative research programmes across all functions of management, IIMS shall ensure that research in all fields that include trans and multidisciplinary types grows exponentially, keeping the ethical norms and research standards intact.

## 2. OBJECTIVES

- To engage faculty members in R & I activities, which leads to innovative teaching methodologies and techniques?
- To establish relationship with various industries, R&I organizations and companies.
- To develop the research knowledge and understanding by conducting various national level and international level workshop, conferences and guest lectures.

## 3. IIMS – RESEARCH PROMOTION SUPPORT SCHEMES

- The institute recognizes the research carried out by its faculty members and Research students for publishing papers, contribution to h-index of the institute through citations, funded projects, and patents.
- To encourage research scholars to publish in reputed journals, an incentives scheme entitled “B.H. Agalgatti award ” has been constituted. Under this scheme, scholars will get an incentive for each of their quality publications (decided by the committee).

#### 4. Research Incentive System:

Sr. No.	Research Publication Category		Research Incentive						Remarks
				Total Amount	Single Author From (IIMS)	First Author (75%)	Second Author (50%)	Third Author (25%)	
1	ABDC	Rating A* & A	Per Paper published	20,000	20,000	15,000	10,000	5000	When all authors are from IIMS (Ist Author 50%, Second Author 30% and Third Author 20% of total amount)
		Rating B	Per Paper published	15,000	15,000	11,250	7,500	3,750	
		Rating C	Per Paper published	10,000	10,000	7,500	5,000	2,500	
2	Scopus	Q1 & Q2	Per Paper published	15,000	15,000	11,250	7,500	3,750	
		Q3, Q4 and Indexing	Per Paper published	10,000	10,000	7,500	5,000	2,500	
3.	UGC care		Per Paper published	3,000	3,000	2,250	1,500	750	

Researchers will be paid the incentive within a year of the research paper publication as per the given policy. Approval of the Director will be mandatory for release of Incentive.

**Research Article Processing Charges (APC) Reimbursement:** 50% of Author's Contribution (maximum up to 20,000). Researchers will be reimbursement within a year of the research paper publication.

#### 5. Funded Project:

- Both PI and Co-PI are eligible for a 30% percentage of the funds received from funding body as decided by the Institute level committee.
- As the institute is a socially responsible organization, preference will be given to the projects having social impact.
- Faculty members shall obtain written approval from the Director IIMS before

submitting his/her paper to open access journals.

- Once the paper is accepted, the faculty shall submit the application with the following documents to the Research Director for the financial support:
  - i. Copy of accepted article
  - ii. Reviewers' comments
- Once the article is published, the copy of the published article and payment receipt should be submitted to the Accounts office.

#### **6. Financial Support For Research Paper Presentation In National/ International Conferences:**

##### **(i) Conferences/ Seminars/Workshops/FDP**

- Faculty members are eligible to get financial assistance that consists of full conference/ Seminars/Workshops registration charges and 50% of travelling expenses only or Rs.10,000/- whichever is less.
- Faculty can apply for the same per annum for attending Conferences within India.
- A faculty member can seek reimbursement only if he/she is a presenter/ Invited speaker/orator, provided no other agency had given financial help for the same.
- A faculty is not eligible for reimbursement, for just chairing a session or attending the conference but can claim reimbursement for attending a workshop or FDP.
- Faculty can apply for one National and one International Conference/Workshop/ Seminar/FDP per annum.

For FDPs/Workshops/Training:

Expenses can be reimbursed if it is conducted by a national Association/national Institute/Industry/University and is supported by recommendations of the Director Research IIMS.

## **7. Guideline for Research Ethics:**

The guidelines for research ethics educates and monitors researchers to ensure high ethical conduct to be maintained in their work.

The following principles are expected

- **Honesty:** Do not fabricate and misrepresent the data. Maintain honesty in report, result, methods, procedures and publications.
- **Integrity:** Commitments to be maintained. Consistency and sincerity in thought and action.
- **Objectivity:** Biasness in experimental design, data interpretation, peer review, grantwriting and other aspects of research should be avoided.
- **Confidentiality:** Should be maintained in communication and data perseverance as per requirements.
- **Respect of Intellectual Property:** Due credit should be given, do not publish unpublished data without permission.