

### **Committee Details:**

The IQAC Committee will consist representatives of following department

1. Chairperson of Committee; (Head of the institute)
2. Director / Coordinator Of IQAC; (one of the senior Faculty)
3. Representative of Management (GC);
4. Representative of Academics; (3-8 Faculties)
5. Representative of Admin; (Senior Administrative Officer)
6. Representative of Student; (1-2)
7. Representative of Alumni;(1-2)
8. Representative of Industry;(1-2)
9. Representative of Local Society, (1-2)



A handwritten signature in blue ink, appearing to be "S. S. S.", written in a cursive style.

# International Institute of Management Studies

## Circular

Year 2015

This is to inform the faculties and students, the following committee has been appointed as IQAC committee.

Committee Details:

The IQAC Committee will consist of representatives of following department

Sr. No	Designation	Name
1	Chairperson of Committee; (Head of the institute)	Dr. Sandip Sane
2	Director / Coordinator Of IQAC; (one of the senior Faculty)	Dr. TriptiSahu
3	Representative of Management (GC)	Dr. R. Devrajan
4	Representative of Academics; (3-8 Faculties)	Prof. Vijay Nimbalkar Prof. AkanshaTaunk Dr. Nitin Ranjan Prof. Sangeeta Rajput Prof. Nishant Ranjan
5	Representative of Admin; (Senior Administrative Officer)	Prof. Bharati Vinode
6	Representative of Student (1-2)	RajKumar (Junior) Sagar Shah (Senior)
7	Representative of Alumni (1-2)	
8	Representative of Industry (1-2)	Dr. Amarendra Sahoo
9	Representative of Local Society (1-2)	Mr. Ajay Gupta



*Sandip*  
Director IIMS

*Sane*

# International Institute of Management Studies

## Circular

Year 2016

This is to inform the faculties and students, the following committee has been appointed as IQAC committee.

**Committee Details:** The IQAC Committee will consist of representatives of following department

Sr. No	Designation	Name
1	Chairperson of Committee; (Head of the institute)	Dr. Amrendra Sahoo
2	Director / Coordinator Of IQAC; (one of the senior Faculty)	Dr. Tripti Sahu
3	Representative of Management (GC)	Dr. R. Devrajan
4	Representative of Academics; (3-8 Faculties)	Dr. Nidhi Tejpal, Prof. Akansha Taunk Dr. Nitin Ranjan Prof. Sangeeta Rajput Prof. Nishant Ranjan
5	Representative of Admin; (Senior Administrative Officer)	Prof. Bharati Vinode
6	Representative of Student (1-2)	RajKumar (Senior) Govinda Sharma (Junior)
7	Representative of Alumni (1-2)	
8	Representative of Industry (1-2)	Ms. Rama Shivkumar
9	Representative of Local Society (1-2)	Mr. Ajay Gupta

  
Director IIMS



# International Institute of Management Studies

## Circular

Year 2017

This is to inform the faculties and students, the following committee has been appointed as IQAC committee.

**Committee Details:** The IQAC Committee will consist of representatives of following department

Sr. No	Designation	Name
1	Chairperson of Committee; (Head of the institute)	Dr. Nadeem Khan
2	Director / Coordinator Of IQAC; (one of the senior Faculty)	Dr. Tripti Sahu
3	Representative of Management (GC)	Dr. R. Devrajan
4	Representative of Academics; (3-8 Faculties)	Dr. Nidhi Tejpal, Prof. Akansha Taunk Dr. Nitin Ranjan Prof. Sangeeta Rajput Prof. Nishant Ranjan
5	Representative of Admin; (Senior Administrative Officer)	Prof. Bharati Vinode
6	Representative of Student (1-2)	Prathmesh Sethe (Junior) Govinda Sharma (Senior)
7	Representative of Alumni (1-2)	Aman Arora (15-17)
8	Representative of Industry (1-2)	Ms. Rama Shivkumar
9	Representative of Local Society (1-2)	Mr. Ajay Gupta

  
Director IIMS







# International Institute of Management Studies

## Circular

Year 2018

This is to inform the faculties and students, the following committee has been appointed as IQAC committee.

**Committee Details:** The IQAC Committee will consist of representatives of following department

Sr. No	Designation	Name
1	Chairperson of Committee; (Head of the institute)	Dr. Tripti Sahu
2	Director / Coordinator Of IQAC; (one of the senior Faculty)	Dr. DikshaTripathi
3	Representative of Management (GC)	Dr. R. Devrajan
4	Representative of Academics; (3-8 Faculties)	Dr. NidhiTejpal, Prof. AkanshaTaunk Dr. Nitin Ranjan Prof. Sangeeta Rajput Prof. Nishant Ranjan
5	Representative of Admin; (Senior Administrative Officer)	Prof. BharatVinode
6	Representative of Student (1-2)	Prathmesh Sethe (Senior) AbhishekTiwari (Junior)
7	Representative of Alumni (1-2)	Aman Arora (15-17)
8	Representative of Industry (1-2)	Ms. Rama Shivkumar
9	Representative of Local Society (1-2)	Mr. Ajay Gupta

  
Director IIMS



# International Institute of Management Studies

## Circular

Year 2019

This is to inform the faculties and students, the following committee has been appointed as IQAC committee.

**Committee Details:** The IQAC Committee will consist of representatives of following department

Sr. No	Designation	Name
1	Chairperson of Committee; (Head of the institute)	Dr. Tripti Sahu
2	Director / Coordinator Of IQAC; (one of the senior Faculty)	Dr. Diksha Tripathi
3	Representative of Management (GC)	Dr. R. C. Pathak
4	Representative of Academics; (3-8 Faculties)	Dr. Nidhi Tejpal, Prof. Akansha Taunk Dr. Nitin Ranjan Prof. Sangeeta Rajput Prof. Nishant Ranjan
5	Representative of Admin; (Senior Administrative Officer)	Prof. Bharati Vinode
6	Representative of Student (1-2)	Abhishek Tiwari (Senior) Swapnil Pol (Junior)
7	Representative of Alumni (1-2)	Aman Arora (15-17) Satyajeet Singh (17-19)
8	Representative of Industry (1-2)	Ms. Rama Shivkumar
9	Representative of Local Society (1-2)	Mr. Ajay Gupta

  
Director IIMS

# International Institute of Management Studies

## Agenda

2<sup>nd</sup> May 2016

This is to inform committee members that the IQAC meeting will be held on 9<sup>th</sup> May 2016, Saturday.

Agenda :

1. To discuss Academic Performance,
  - Internship
  - Industrial Visits
  - Projects
  - Industry interface
  - Results
  - Syllabus
  - Mentoring Sessions
  - Grooming Session
  - Bridge Course
  
2. To discuss Teaching Methodologies used for effective teaching
3. To discuss Administration Audit report,
4. To discuss placement reports.
5. To discuss extra – curricular & co – curricular.
6. To discuss Research and development.
7. To discuss Entrepreneurship cell progress.
8. To discuss Alumni relations.
9. To discuss Rotaract Activities.
10. New quality initiative
11. Any other.





# International Institute of Management Studies

## Minutes of Meeting

9<sup>th</sup> May 2016

IQAC committee meeting was held on 9<sup>th</sup> May 2016 under the chairperson Dr. AmrendraSahoo. Dr. AmrendraSahoo briefed the session on importance of continuous improvement and maintenance of quality initiative. The Director of IIMS& chairperson of committee emphasized on hunger of IIMS for continuous quality up gradation in various dimensions of services provided to the stakeholders.

Dr. Tripti Sahu, IQAC co-coordinator started the session by welcoming all the esteemed committee members. The reports were presented one by one in-front of the committee discussion and suggestions were made by the member's in-order to upgrade the quality of education and facilities provided to various stakeholders of the organization.

1. Academic Performance: The members reviewed the **syllabus feedback, faculty feedback**, report and the reports of faculty feedback was analysed and need for changes in visiting faculties were proposed the members made suggestions on inputs more required in various subjects. Dr. NidhiTejpal& Dr. NitinRanjan briefed on the Induction Program, Bridge Course, Remedial Classes, Mentoring, Grooming for internship and making the students prepared for real industrial world was reviewed, after discussions on various points' suggestions were proposed and the Academic council was directed to analyse.

Faculty feedback was analysed by the committee, it was found that students are happy with the new teaching





**methodologies** used by faculties, case based teaching & internship methodology was appreciated by students, some suggestions for better performance and change was suggested by the committee. Prof. Akansha Taunk briefed the committee on **industrial visits** organized for the students and mini **projects** given to the students in class to give better exposure to their knowledge.

The Induction Program, Bridge Course, Remedial Classes, Mentoring, Grooming for internship and making the students prepared for real industrial world was reviewed, after discussions on various points' suggestions were proposed and the Academic council was directed to analyse.

2. Learning value in terms of skills, concepts, knowledge, analytical abilities, or broadening perspectives whether the teaching methodologies used are able to give practical knowledge of industry or not. It was seen that the faculties are using enough industry examples. Case based teaching, various types of cases were taken during different sessions, simulation methodology was opted for finance students, versant for practicing English etc.

The committee was satisfied with the performance and motivated the academic team to keep their good work in continuation.

3. Admin Audit report: The admin audit report was presented in front of the committee and found the need of maintenance of lift and some other small maintenance work was been suggested and approved by the committee. Students in the committee suggested some changes in the hostel which was been suggested to the admin dept. to look and brief the committee for requirements.



4. Placement Reports were been analysed and found having a good growth, the institute provides placements to all their students. The committee was happy with the work. Student & Alumni feedback was very supportive.

Various industry interactions were reviewed, Drishtikon etc. where the level of guests invited was appreciated. Industry expert

5. The committee analysed the extra-curricular and co -curricular activities which was hosted by the institute and found it satisfactory. Suggestions to make it better in future were made by the committee members. Successful hosting of Corporate Football League, Duathalon and Marathon and Various inter collegiate sports & cultural competitions, where teams from different part of Maharashtra and various corporate teams participated was appreciated by the committee members. Celebration of various events were reviewed by the committee members. Dr. NitinRanjan assured the committee the suggestion made will be applied.

6. Research & MDP:

The committee said that Case study method of teaching and instructional case writing to be conducted in class should be must for all subjects.

The committee analysed the research and development in the organisation and found requirement of more efforts to strengthen this department by more quality research papers and MDPs to be conducted by the institute. Research orientation of faculties were found to be promoted more.





The committee reviewed the reports of FDPs held like Case Based Approach of Teaching, Brain Mapping Workshop and Stronger Leadership Qualities which was suggested in previous meeting and found the outcomes progressive. The committee suggested some new technological adaptation by faculties by FDP on What Kind of Culture an Academic Institute should have, Case Method and Experiential Learning Process, Purpose of Education - Response/Reaction/Retention and case writing were suggested and last year's FDPs were analysed.

7. Alumni Relations were analysed the institutes efforts to keep the alumni relations strongly intact was appreciated. The alumni and student mentoring, interactions, alumni meet etc. were analysed by the committee members.
8. Rotaract Activities and social services were analysed by the committee and found the efforts satisfactory. Local Representative and entrepreneur Mr. Ajay Gupta raised his concerns on games and healthy habits to be promoted amongst the society. The committee suggested to have some programs on social awareness about healthy habits. The committee reviewed the selection of Student Council and Rotaract council of the year 2016. To develop the emotional quotient of students visit to old age home was appreciated by the committee members.

And many other issues were discussed in-order to provide better services to the stakeholders of the institute and to accomplish the vision and mission of the institute.

The suggestions of the committee will be drafted and presented in-front of the Governing council meeting for approval.



# International Institute of Management Studies

## Agenda

2<sup>nd</sup> Nov 2016

This is to inform committee members that the IQAC meeting will be held on 7<sup>th</sup> Nov. 2016, Saturday.

Agenda :

1. To discuss Academic Performance,
  - Internship
  - Industrial Visits
  - Projects
  - Industry interface
  - Results
  - Syllabus
  - Mentoring Sessions
  - Grooming Session
  - Bridge Course
  
2. To discuss Teaching Methodologies used for effective teaching
3. To discuss Administration Audit report,
4. To discuss placement reports.
5. To discuss extra – curricular & co – curricular.
6. To discuss Research and development.
7. To discuss Entrepreneurship cell progress.
8. To discuss Alumni relations.
9. To discuss Rotaract Activities.
10. New quality initiative
11. Any othe





# International Institute of Management Studies

## Minutes of Meeting

7<sup>th</sup> Nov. 2016

IQAC cell meeting was held on 7<sup>th</sup> Nov. 2016 under the chairperson Dr. Amredra Shoo .Dr. Amredra Shoo started the session by briefing on IIMS Vision & Mission which leads to quality maintenance, assurance and control. The institutes strongly believes on being student centric, thus all initiatives should be drawn in order to make sure our students are physically fit and mentally robust to face the waiting industry for them with open arms.

Dr. Tripti Sahu , IQAC co-coordinator started the session by welcoming all the esteemed committee members. The reports were presented one by one in-front of the committee discussion and suggestions were made by the member's in-order to upgrade the quality of education and facilities provided to various stakeholders of the organization.

1. Academic Performance: the review on performance of Sem 1 & Sem. 3 was done by the committee and suggestions to be opted in Sem. 2 & Sem. 4 was been made. The members reviewed the **syllabus feedback** report and the reports of faculty feedback was anlysed and need for changes in visiting faculties were proposed the members made suggestions on inputs more required in various subjects. Ms. Rama Shiv Kumar emphasized on importance of doing projects under indusy expert in Finance. Faculty feedback was analysed by the committee, it was found that students are happy with the new **teaching methodologies** used by faculties, case based teaching & internship methodology



was appreciated by students , some suggestions for better performance and change was suggested by the committee.

The committee reviewed the **industrial visits** organized for the students and mini **projects** given to the students in class to give better exposure to their knowledge.

The Induction Program, Bridge Course, Remedial Classes, Mentoring, Grooming sessions for internship and final placement was reviewed for making the students prepared to deal with real industrial world was reviewed, after discussions on various points suggestions were proposed and the Academic council was directed to analyse.

2. The committee analysed the extra-curricular and co –curricular activities which was hosted by the institute and found it satisfactory. Suggestions to make it better in future were made by the committee members.

Successful hosting of Corporate Football League, Duathlon and Marathon and Various intra collegiate sports & cultural competitions, where teams from different part of Maharashtra and various corporate teams participated was appreciated by the committee members.

Celebration of various events were reviewed by the committee members.

3. Simulation and role play to be adapted more frequently under relevant subjects as per the need of curriculum was suggested by the committee. Learning value in terms of skills, concepts, knowledge, analytical abilities or broadening perspectives





whether the teaching methodologies used are able to give practical knowledge of industry or not. It was seen that the faculties are using enough industry examples. Case based teaching, various types of cases were taken during different sessions, simulation methodology was opted for finance students, versant for practicing English etc.

Sessions on various sources of reading was given to the students, it was found that student frequently visits the library, lab etc. to access the online and off line data available in reference to the work assigned by different faculties in different subjects.

The committee was satisfied with the performance and motivated the academic team to keep their good work in continuation.

#### 4. Research & MDP:

The committee analysed the research and development in the organisation and found requirement of more efforts to strengthen this department by more quality research papers and MDPs to be conducted by the institute.

Funding provided to faculties for attending FDP was reviewed. Allotment of Saturday for students for industry interaction and Rotaract club activities had carved time for faculties for their research and development work.

International Conference on case Writing and Research paper presentation was reviewed, and plan for the next was reviewed by the committee.

The committee reviewed the reports of FDPs held and to be held like Business Management Simulation, Windows 365, Use of Technology as a pedagogical tool in management Education etc. which was suggested in previous meeting and found the



outcomes progressive. The committee suggested some new technological adaptation by faculties by FDP on Creation and Customization of Homepage, to strengthen Research FDP on Statistics, Quality Research, and case writing were suggested and last year's FDPs were analysed.

5. Placement Reports were been analysed and found having a good growth, the institute provides placements to all their students. The committee was happy with the work. Student & Alumni feedback was very supportive. Various industry interactions were reviewed, Drishtikon etc. where the level of guests invited was appreciated. The process for Delloitte, Mondellez etc. were specially reviewed. The aptitude sessions , versant session, one to one grooming, company wise grooming sessions were reviewed by the committee and found satisfactory . impact of certain sessions on placement of student was very high.
6. Admin Audit report: The admin audit report was presented in front of the committee and found the need of maintenance of lift and some other small maintenance work was been suggested and approved by the committee. Students in the committee suggested some changes in the hostel which was been suggested to the admin dept. to look and brief the committee for requirements.
7. Alumni Relations were analysed the institutes efforts to keep the alumni relations strongly intact was appreciated. The alumni and





student mentoring, interactions, alumni meet etc. were analysed by the committee members.

8. Rotaract Activities and social services were analysed by the committee and found the efforts satisfactory.

And many other concerns were raised & discussed in-order to provide better services to the stakeholders of the institute and to accomplish the vision and mission of the institute.

The suggestions of the committee will be drafted and presented in-front of the Governing council meeting for approval.



# International Institute of Management Studies

## Agenda

6<sup>th</sup> May 2017

This is to inform committee members that the IQAC meeting will be held on 13<sup>th</sup> May 2017 (Saturday).

Agenda :

1. To discuss Academic Performance,
  - a. Internship
  - b. Industrial Visits
  - c. Projects
  - d. Industry interface
  - e. Results
  - f. Syllabus
  - g. Mentoring Sessions
  - h. Grooming Session
  - i. Bridge Course
  
2. To discuss Teaching Methodologies used for effective teaching
3. To discuss Administration Audit report,
4. To discuss placement reports.
5. To discuss extra – curricular & co – curricular.
6. To discuss Research and development.
7. To discuss Entrepreneurship cell progress.
8. To discuss Alumni relations.
9. To discuss Rotaract Activities.
10. New quality initiative
11. Any other.



# International Institute of Management Studies

## Minutes of Meeting

13<sup>th</sup> May 2017

IQAC cell meeting was held on 13<sup>th</sup> May 2017, Saturday under the chairperson Dr. Nadeem Khan. The chairperson welcomed the Governing Council member Dr. R. Devrajan, Industry Representative Ms. Rama Shiv Kumar, Local representative Mr. Ajay Gupta and other committee members for IQAC meeting. He briefed the committee on importance of quality

Dr. Tripti Sahu, IQAC co-coordinator started the session by welcoming all the esteemed committee members. The reports were presented one by one in-front of the committee discussion and suggestions were made by the member's in-order to upgrade the quality of education and facilities provided to various stakeholders of the organization.

1. Academic Performance: Dr. Sangeeta Rajput presented the academic council performance and report in front of the committee. The members reviewed the **syllabus feedback** report and the reports of faculty feedback was analysed and need for changes in visiting faculties were proposed the members made suggestions on inputs more required in various subjects.

Faculty feedback was analysed by the committee, it was found that students are happy with the new **teaching methodologies** used by faculties, case based teaching & internship methodology was appreciated by students, some suggestions for better performance and change was suggested by the committee. Prof. Nishant Ranjan emphasized on the usage of new technology and





online contents in the teaching methodology by the faculties. Like teaching by movie reviews during induction was appreciated by memebhrs.

Prof. Akansha briefed about industrial visits and guest lectures organized by the institute on regular basis, students feedback on it and continuous adaptation of suggestions from industry. The committee reviewed the **industrial visits** organized for the students and mini **projects** given to the students in class to give better exposure to their knowledge.

The Induction Program, Bridge Course, Remedial Classes, Mentoring, Grooming for internship and making the students prepared for real industrial world was reviewed, after discussions on various points' suggestions were proposed and the Academic council was directed to analyse.

2. Learning value in terms of skills, concepts, knowledge, analytical abilities, or broadening perspectives whether the teaching methodologies used are able to give practical knowledge of industry or not. Dr. Tripti Sahu said it was seen that the faculties are using enough industry examples. Case based teaching, various types of cases were taken during different sessions, simulation methodology was opted for finance students, versant for practicing English etc.

The committee was satisfied with the performance and motivated the academic team to keep their good work in continuation.

3. Admin Audit report: The admin audit report was presented infornt of the committee and found the need of maintenance of lift and some other small maintenance work was been suggested





and approved by the committee. Students in the committee suggested some changes in the hostel which was been suggested to the admin dept. to look and brief the committee for requirements.

4. Placement Reports were been analysed and found having a good growth, the institute provides placements to all their students. The committee was happy with the work. Student & Alumni feedback was very supportive.

Various industry interactions were reviewed, Drishtikon etc. where the level of guests invited was appreciated.

5. The committee analysed the extra-curricular and co –curricular activities which was hosted by the institute and found it satisfactory. Suggestions to make it better in future were made by the committee members.

Successful hosting of Corporate Football League, Duathalon and Marathon and Various inter collegiate sports & cultural competitions, where teams from different part of Maharashtra and various corporate teams participated was appreciated by the committee members. Celebration of various events were reviewed by the committee members.

6. Research & MDP:

The committee analysed the research and development in the organisation and found requirement of more efforts to strengthen this department by more quality research papers and MDPs to be conducted by the institute. Research orientation of faculties were found to be promoted more.



The committee reviewed the reports of FDPs held like Business Management Simulation, Windows 365, Use of Technology as a pedagogical tool in management Education etc. which was suggested in previous meeting and found the outcomes progressive. The committee suggested some new technological adaptation by faculties by FDP on Creation and Customization of Homepage, to strengthen Research FDP on Statistics, Quality Research, and case writing were suggested and last year's FDPs were analysed.

7. Mr. Aman Arora Alumni representative and a working professional briefed the committee on feedback of Alumni's of the institute. He briefed the members how the alumni's are in continuous touch by mentoring , interactions, and alumni meet they are able to help their juniors in their future endeavours. Alumni Relations were analysed the institutes efforts to keep the alumni relations strongly intact was appreciated. The alumni and student mentoring, interactions, alumni meet etc. were analysed by the committee members.

8. Rotaract Activities and social services were analysed by the committee and found the efforts satisfactory.

The committee reviewed the selection of Student Council and Rotaract council of the year 2017.

And many other issues were discussed in-order to provide better services to the stakeholders of the institute and to accomplish the vision and mission of the institute.

The suggestions of the committee will be drafted and presented in-front of the Governing council meeting for approval.



# International Institute of Management Studies

## Agenda

4<sup>th</sup> Nov. 2017

This is to inform committee members that the IQAC meeting will be held on 11<sup>th</sup> Nov. 2017 (Saturday).

Agenda :

1. To discuss Academic Performance,
  - Internship
  - Industrial Visits
  - Projects
  - Industry interface
  - Results
  - Syllabus
  - Mentoring Sessions
  - Grooming Session
  - Bridge Course
  
2. To discuss Teaching Methodologies used for effective teaching
3. To discuss Administration Audit report,
4. To discuss placement reports.
5. To discuss extra – curricular & co – curricular.
6. To discuss Research and development.
7. To discuss Entrepreneurship cell progress.
8. To discuss Alumni relations.
9. To discuss Rotaract Activities.
10. New quality initiative
11. Any other.





# International Institute of Management Studies

## Minutes of Meeting

11<sup>th</sup> Nov. 2017

IQAC cell meeting was held on 11<sup>th</sup> Nov. 2017, Saturday under the chairperson Dr. Nadeem Khan. The chairperson welcomed the Governing Council member Dr. R. Devrajan, Industry Representative Ms. Rama Shiv Kumar, Local representative Mr. Ajay Gupta and other committee members for IQAC meeting. He briefed the committee on importance of quality

Dr. Tripti Sahu, IQAC co-coordinator started the session by welcoming all the esteemed committee members. The reports were presented one by one in-front of the committee discussion and suggestions were made by the member's in-order to upgrade the quality of education and facilities provided to various stakeholders of the organization.

1. Academic Performance: The members reviewed the Winter internship Reports and discussed on benefits availed by students by this direct industry interface. It was found that winter internship helped the students in boosting up their confidence and get practical knowledge in their field of specialization. The grooming and mentoring session for Summer internship was analysed by the members.

The members reviewed the syllabus feedback report and made suggestions on inputs more required in various subjects. On the recommendations of Syllabus review committee which comprised of senior faculty members, Alumni from industry and industry experts IQAC committee gave approval.





Faculty feedback was analysed by the committee, it was found that students are happy with the new **teaching methodologies** used by faculties, case based teaching & internship methodology was appreciated by students , some suggestions for better performance and change was suggested by the committee.

The committee reviewed the **industrial visits** organized for the students and mini **projects** given to the students in class to give better exposure to their knowledge.

2. Blooms Taxonomy is opted in the teaching methodology of IIMS, we make sure the subjects taught to the students are practically understood and applied by them in the real world.

It was seen that the faculties are using enough industry examples. Case based teaching, various types of cases were taken during different sessions, Simulation methodology was opted for finance students, versant for practicing English etc. Aptitude test to be more emphasized for 2<sup>nd</sup> and 4<sup>th</sup> Sem. Students. Faculties were asked to write instructional cases on latest changes in industrial world to keep themselves as well as students aware. Reading of Newspapers and various

The committee was satisfied with the performance and motivated the academic team to keep their good work in continuation.

3. Admin Audit report:

The admin audit report was presented in front of the committee the facilities were found satisfactory, Students in the committee suggested some changes in the Cafeteria which was been suggested to the admin dept. to look and brief the committee for requirements.



Timings and duties of security staff and non teaching staff was reviewed. The security of girls hostel was reviewed by the committee. The facilities of washing machine, Library, Microwave was found satisfactory.

4. Placement department Reports were been analysed and found having a good growth. The companies provided for winter internship and student reports were analysed as well as review on companies coming for summer internship and final placements were done. Prof. Akansha Taunk briefed, the institute provides placements to all their students. The committee was happy with the work. Student & Alumni feedback was very supportive. Various industry interactions were reviewed, CEO meet, HR, Finance and Marketing conclaves, Drishtikon etc. where the level of guests invited was appreciated.
5. The committee analysed the extra-curricular and co-curricular activities which was hosted by the institute and found it satisfactory. Suggestions to make it better in future were made by the committee members.

Successful hosting of last years Corporate Football League, Duathlon and Marathon and Various intra collegiate sports & cultural competitions, where teams from different part of Maharashtra and various corporate teams participated was appreciated by the committee members. And preparations for the coming events were analysed and checked that the suggestions made were incorporated in the plan. Plan For Vista Manthan was reviewed, the role of student council and in hosting the competitions ie emphasized as this was considered as a time management, team management, leadership skill activity and





event management skill to be nurtured along with boosting up their cultural and sports related skills. Celebration of various other events was reviewed by the committee members.

6. Research & MDP:

The committee reviewed the last International Conference on Research Paper and Case study competition organized by the research and MDP cell of IIMS. The participant and judges across the world participated in it the committee reviewed the performance and made suggestions for the forthcoming conference and how to make it better platform for research and case study writing.

The committee analysed the research and development in the organisation and found requirement of more efforts to strengthen this department by more quality research papers and MDPs to be conducted by the institute. Research orientation of faculties were found to be promoted more.

Faculties were asked to be motivated to attend higher level of FDPs and conduct more MDPs with collaboration to Industry. Which will help the faculties to more closely observe the changes happening in industry.

The committee reviewed the reports of FDPs held on Business Management Simulation, Windows 365, Use of Technology as a pedagogical tool in management Education etc. which was suggested in previous meetings and found the outcomes progressive. The committee suggested some new technological adaptation by faculties by FDP on Creation and Customization of Homepage, to strengthen Research FDP on Statistics, Quality





Research, and case writing were suggested and last year's FDPs were analysed.

7. Alumni Relations were analysed the institutes efforts to keep the alumni relations strongly intact was appreciated. The alumni and student mentoring, interactions, alumni meet etc. were analysed by the committee members.
8. Rotaract Activities and social services were analysed by the committee and found the efforts satisfactory. The committee reviewed various CSR events done by the Rotaract team of IIMS and Student Council. Visit to Old Age Home, Visit to Orphanage, SwachbharatAbhiyan and many such other events were appreciated by the committee.

And many other issues were discussed in-order to provide better services to the stakeholders of the institute and to accomplish the vision and mission of the institute.

The suggestions of the committee will be drafted and presented in-front of the Governing council meeting for approval.



# International Institute of Management Studies

## Agenda

5<sup>th</sup> May 2018

This is to inform committee members that the IQAC meeting will be held on 12<sup>th</sup> May 2018.

Agenda:

- a) To discuss Academic Performance,
  - Internship
  - Industrial Visits
  - Projects
  - Industry interface
  - Results
  - Syllabus
  - Mentoring Sessions
  - Grooming Session
  - Bridge Course
  
- b) To discuss Teaching Methodologies used for effective teaching
- c) To discuss Administration Audit report,
- d) To discuss placement reports.
- e) To discuss extra – curricular & co – curricular.
- f) To discuss Research and development.
- g) To discuss Entrepreneurship cell progress.
- h) To discuss Alumni relations.
- i) To discuss Rotaract Activities.
- j) New quality initiative
- k) Any other.



# International Institute of Management Studies

## Minutes of Meeting

12<sup>th</sup> May 2018

IQAC cell meeting was held on 12<sup>th</sup> May 2018 under the chairperson Dr. Tripti Sahu. Dr. Tripti Sahu started the session by briefing on IQAC in any institution is a significant administrative body responsible for all quality matters. It is the prime responsibility of IQAC to initiate, plan and supervise various activities which are necessary to increase the quality of the education imparted in institutions.

Dr. Diksha Tripathi, IQAC co-coordinator started the session by welcoming all the esteemed committee members. The reports were presented one by one in-front of the committee discussion and suggestions were made by the member's in-order to upgrade the quality of education and facilities provided to various stakeholders of the organization.

1. Academic Performance: The members reviewed the **syllabus feedback** report and the reports of faculty feedback was analyzed and need for changes in visiting faculties were proposed the members made suggestions on inputs more required in various subjects.

Faculty feedback was analysed by the committee, it was found that students are happy with the new **teaching methodologies** used by faculties, case based teaching & internship methodology was appreciated by students, some suggestions for better performance and change was suggested by the committee.





The committee reviewed the **industrial visits** organized for the students and mini **projects** given to the students in class to give better exposure to their knowledge.

The Induction Program, Bridge Course, Remedial Classes, Mentoring, Grooming for internship and making the students prepared for real industrial world was reviewed, after discussions on various points suggestions were proposed and the Academic council was directed to analyse.

2. Learning value in terms of skills, concepts, knowledge, analytical abilities, or broadening perspectives whether the teaching methodologies used are able to give practical knowledge of industry or not. It was seen that the faculties are using enough industry examples. Case based teaching, various types of cases were taken during different sessions, simulation methodology was opted for finance students, versant for practicing English etc.

The committee was satisfied with the performance and motivated the academic team to keep their good work in continuation.

3. Admin Audit report: The admin audit report was presented in front of the committee and found the need of maintenance of lift and some other small maintenance work was been suggested and approved by the committee. Students in the committee suggested some changes in the hostel which was been suggested to the admin dept. to look and brief the committee for requirements.



4. Placement Reports were been analysed and found having a good growth, the institute provides placements to all their students. The committee was happy with the work. Student & Alumni feedback was very supportive.

Various industry interactions were reviewed, Drishtikon etc. where the level of guests invited was appreciated.

5. The committee analysed the extra-curricular and co –curricular activities which was hosted by the institute and found it satisfactory. Suggestions to make it better in future were made by the committee members.

Successful hosting of Corporate Football League, Duathalon and Marathon and Various intera collegiate sports & cultural competitions, where teams from different part of Maharashtra and various corporate teams participated was appreciated by the committee members.

Celebration of various events were reviewed by the committee members.

6. Research & MDP:

The committee analysed the research and development in the organisation and found requirement of more efforts to strengthen this department by more quality research papers and MDPs to be conducted by the institute. Research orientation of faculties were found to be promoted more.

The committee reviewed the reports of FDPs held like Business Management Simulation, Windows 365, Use of Technology as a pedagogical tool in management Education etc. which was suggested in previous meeting and found the outcomes



progressive. The committee suggested some new technological adaptation by faculties by FDP on Creation and Customization of Homepage, to strengthen Research FDP on Statistics, Quality Research, and case writing were suggested and last year's FDPs were analysed.

7. Alumni Relations were analysed the institutes efforts to keep the alumni relations strongly intact was appreciated. The alumni and student mentoring, interactions, alumni meet etc. were analysed by the committee members.

8. Rotaract Activities and social services were analysed by the committee and found the efforts satisfactory.

The committee reviewed the selection of Student Council and Rotaract council of the year 2019.

And many other issues were discussed in-order to provide better services to the stakeholders of the institute and to accomplish the vision and mission of the institute.

The suggestions of the committee will be drafted and presented in-front of the Governing council meeting for approval.





# International Institute of Management Studies

## Agenda

3<sup>rd</sup> Nov. 2018

This is to inform committee members that the IQAC meeting will be held on 10<sup>th</sup> Nov. 2018.

Agenda :

- 1) To discuss Academic Performance,
  - Internship
  - Industrial Visits
  - Projects
  - Industry interface
  - Results
  - Syllabus
  - Mentoring Sessions
  - Grooming Session
  - Bridge Course
  
- 2) To discuss Teaching Methodologies used for effective teaching
- 3) To discuss Administration Audit report,
- 4) To discuss placement reports.
- 5) To discuss extra – curricular & co – curricular.
- 6) To discuss Research and development.
- 7) To discuss Entrepreneurship cell progress.
- 8) To discuss Alumni relations.
- 9) To discuss Rotaract Activities.
- 10) New quality initiative
- 11) Any other.



# International Institute of Management Studies

## Minutes of Meeting

10<sup>th</sup> Nov. 2018

IQAC cell meeting was held on 10<sup>th</sup> Nov. 2018 under the chairperson Dr. Tripti Sahu. Dr. Tripti Sahu started the session by briefing on importance of quality, A quality assurance system is meant to increase customer confidence and a company's credibility, while also improving work processes and efficiency, and it enables a Institute to better compete with others. Quality enhancement is a continuous process, the IQAC becomes a part of the institution's system and works towards realization of the goals of quality enhancement and sustenance.

Dr. DikshaTripathi, IQAC co-coordinator started the session by welcoming all the esteemed committee members. The reports were presented one by one in-front of the committee discussion and suggestions were made by the member's in-order to upgrade the quality of education and facilities provided to various stakeholders of the organization.

1. Academic Performance: the review on performance of Sem 1 & Sem 3 was done by the committee and suggestions to be opted in Sem2 & Sem. 4 was been made. The members reviewed the **syllabus feedback** report and the reports of faculty feedback was analysed and need for changes in visiting faculties were proposed the members made suggestions on inputs more required in various subjects. Ms. Rama Shiv Kumar emphasized on importance of doing projects under industry expert in Finance.



Faculty feedback was analysed by the committee, it was found that students are happy with the new **teaching methodologies** used by faculties, case based teaching & internship methodology was appreciated by students, some suggestions for better performance and change was suggested by the committee.

The committee reviewed the **industrial visits** organized for the students and mini **projects** given to the students in class to give better exposure to their knowledge.

The Induction Program, Bridge Course, Remedial Classes, Mentoring, Grooming sessions for internship and final placement was reviewed for making the students prepared to deal with real industrial world was reviewed, after discussions on various points suggestions were proposed and the Academic council was directed to analyse.

2. Simulation and role play to be adapted more frequently under relevant subjects as per the need of curriculum was suggested by the committee. Learning value in terms of skills, concepts, knowledge, analytical abilities, or broadening perspectives whether the teaching methodologies used are able to give practical knowledge of industry or not. It was seen that the faculties are using enough industry examples. Case based teaching, various types of cases were taken during different sessions, simulation methodology was opted for finance students, versant for practicing English etc.

Sessions on various sources of reading was given to the students, it was found that student frequently visits the library, lab etc. to





access the online and off line data available in reference to the work assigned by different faculties in different subjects.

The committee was satisfied with the performance and motivated the academic team to keep their good work in continuation.

### 3. Research & MDP:

The committee analysed the research and development in the organisation and found requirement of more efforts to strengthen this department by more quality research papers and MDPs to be conducted by the institute.

Funding provided to faculties for attending FDP was reviewed. Allotment of Saturday for students for industry interaction and Rotaract club activities had carved time for faculties for their research and development work.

International Conference on case Writing and Research paper presentation was reviewed, and plan for the next was reviewed by the committee.

The committee reviewed the reports of FDPs held and to be held like Business Management Simulation, Windows 365, Use of Technology as a pedagogical tool in management Education etc. which was suggested in previous meeting and found the outcomes progressive. The committee suggested some new technological adaptation by faculties by FDP on Creation and Customization of Homepage, to strengthen Research FDP on Statistics, Quality Research, and case writing were suggested and last year's FDPs were analysed.

### 4. Placement Reports were been analysed and found having a good growth, the institute provides placements to all their students.



The committee was happy with the work. Student & Alumni feedback was very supportive.

Various industry interactions were reviewed, Drishtikon etc. where the level of guests invited was appreciated.

The process for Deloitte, Mondeliez etc. were specially reviewed. The aptitude sessions , versant session, one to one grooming, company wise grooming sessions were reviewed by the committee and found satisfactory . impact of certain sessions on placement of student was very high.

5. Admin Audit report: The admin audit report was presented in front of the committee and found the need of maintenance of lift and some other small maintenance work was been suggested and approved by the committee. Students in the committee suggested some changes in the hostel which was been suggested to the admin dept. to look and brief the committee for requirements.

6. The committee analysed the extra-curricular and co –curricular activities which was hosted by the institute and found it satisfactory. Suggestions to make it better in future were made by the committee members.

Successful hosting of Corporate Football League, Duathlon and Marathon and Various intra collegiate sports & cultural competitions, where teams from different part of Maharashtra and various corporate teams participated was appreciated by the committee members.

Celebration of various events were reviewed by the committee members.



7. Alumni Relations were analysed the institutes efforts to keep the alumni relations strongly intact was appreciated. The alumni and student mentoring, interactions, alumni meet etc. were analysed by the committee members.
8. Rotaract Activities and social services were analysed by the committee and found the efforts satisfactory.

And many other concerns were raised & discussed in-order to provide better services to the stakeholders of the institute and to accomplish the vision and mission of the institute.

The suggestions of the committee will be drafted and presented in-front of the Governing council meeting for approval.





# International Institute of Management Studies

## Agenda

4<sup>th</sup> May 2019

This is to inform committee members that the IQAC meeting will be held on 11<sup>th</sup> May 2019.

### **Agenda :**

1. To discuss Academic Performance,
  - a. Internship
  - b. Industrial Visits
  - c. Projects
  - d. Industry interface
  - e. Results
  - f. Syllabus
  - g. Mentoring Sessions
2. To discuss Teaching Methodologies used for effective teaching
3. To discuss Administration Audit report,
4. To discuss placement reports.
5. To discuss extra – curricular & co – curricular.
6. To discuss Research and development.
7. To discuss Entrepreneurship cell progress.
8. To discuss Alumni relations.
9. To discuss Rotaract Activities.
10. New quality initiative
11. Any other.



# International Institute of Management Studies

## Minutes of Meeting

11<sup>th</sup> May 2019

IQAC cell meeting was held on 11<sup>th</sup> May 2019 under the chairperson Dr. Tripti Sahu. Dr. Diksha Tripathi , IQAC co-ordinator started the session by welcoming all the esteemed committee members. The reports were presented one by one in-front of the committee. Discussion and suggestions were made by the member's in-order to upgrade the quality of education and facilities provided to various stakeholders of the organization.

### 1. Academic Performance:

The committee discussed on Induction program and its format. Various subjects to be taught and activities to be taught in order of molding the students towards their new journey towards industry. Bridge course to be given for bringing all students of science , arts, Technology etc. on same platform with Accounting, Statistics, economics like subjects.

The members reviewed the **syllabus feedback** report and made suggestions on inputs more required in various subjects.

Faculty feedback was analysed by the committee, it was found that students are happy with the new **teaching methodologies** used by faculties, case based teaching & internship methodology was appreciated by students , some suggestions for better performance and change was suggested by the committee.



The committee reviewed the **industrial visits** organized for the students and mini **projects** given to the students in class to give better exposure to their knowledge.

2. Learning value in terms of skills, concepts, knowledge, analytical abilities, or broadening perspectives whether the teaching methodologies used are able to give practical knowledge of industry or not. It was seen that the faculties are using enough industry examples. Case based teaching, various types of cases were taken during different sessions, simulation methodology was opted for finance students, versant for practicing English etc. The committee was satisfied with the performance and motivated the academic team to keep their good work in continuation.

3. Admin Audit report:

The admin audit report was presented in front of the committee and found the need of maintenance of lift and some other small maintenance work was been suggested and approved by the committee. Students in the committee suggested some changes in the hostel which was been suggested to the admin dept. to look and brief the committee for requirements.

4. Placement Reports were been analysed and found having a good growth, the institute provides placements to all their students. The committee was happy with the work. Student & Alumni feedback was very supportive.

Various industry interactions were reviewed, Drishtikon etc. where the level of guests invited was appreciated.





5. The committee analysed the extra-curricular and co-curricular activities which was hosted by the institute and found it satisfactory. Suggestions to make it better in future were made by the committee members.

Successful hosting of Corporate Football League, Duathlon and Marathon and Various intera collegiate sports & cultural competitions, where teams from different part of Maharashtra and various corporate teams participated was appreciated by the committee members.

Celebration of various events were reviewed by the committee members.

6. Research & MDP:

The committee analysed the research and development in the organisation and found requirement of more efforts to strengthen this department by more quality research papers and MDPs to be conducted by the institute. Research orientation of faculties were found to be promoted more.

The committee reviewed the reports of FDPs held like Business Management Simulation, Windows 365, Use of Technology as a pedagogical tool in management Education etc. which was suggested in previous meeting and found the outcomes progressive. The committee suggested some new technological adaptation by faculties by FDP on Creation and Customization of Homepage, to strengthen Research FDP on Statistics, Quality Research, and case writing were suggested and last year's FDPs were analysed.

7. Alumni Relations were analysed the institutes efforts to keep the alumni relations strongly intact was appreciated. The alumni and



student mentoring, interactions, alumni meet etc. were analysed by the committee members.

8. Rotaract Activities and social services were analysed by the committee and found the efforts satisfactory.

The committee reviewed the selection of Student Council and rotaract council of the year 2019.

And many other issues were discussed in order to provide better services to the stakeholders of the institute and to accomplish the vision and mission of the institute.

The suggestions of the committee will be drafted and presented in front of the Governing council meeting for approval.



# International Institute of Management Studies

## Agenda

2<sup>nd</sup> Nov. 2019

This is to inform committee members that the IQAC meeting will be held on 9<sup>th</sup> Nov. 2019.

### **Agenda :**

1. To discuss Academic Performance,
  - Internship
  - Industrial Visits
  - Projects
  - Industry interface
  - Results
  - Syllabus
  - Mentoring Sessions
2. To discuss Teaching Methodologies used for effective teaching
3. To discuss Administration Audit report,
4. To discuss placement reports,
5. To discuss extra – curricular & co – curricular.
6. To discuss Research and development.
7. To discuss Entrepreneurship cell progress.
8. To discuss Alumni relations.
9. To discuss Rotaract Activities.
10. New quality initiative
11. Any other.





# International Institute of Management Studies

## Minutes of Meeting

9<sup>th</sup> Nov. 2019

IQAC cell meeting was held on 9<sup>th</sup> Nov. 2019 under the chairperson Dr. Tripti Sahu. The Chairperson of the committee Dr. Tripti Sahu briefed the team on Vision And Mission of IIMS, he said the institute is student centric and the initiatives taken by the IQAC should be in interest of student development and other stakeholders.

Dr. Diksha Tripathi, IQAC co-ordinator started the session by welcoming all the committee members. The reports were presented one by one in front of the committee for discussion, review and suggestions were made by the member's in-order to upgrade the quality of education and facilities provided to various stakeholders of the organization.

1. Academic Performance: The members reviewed the Winter internship Reports and discussed on benefits availed by students by this direct industry interface. It was found that winter internship helped the students in boosting up their confidence and get practical knowledge in their field of specialization. The grooming and mentoring session for Summer internship was analysed by the members.

The members reviewed the syllabus feedback report and made suggestions on inputs more required in various subjects. On the recommendations of Syllabus review committee which comprised of senior faculty members, Alumni from industry and industry experts IQAC committee gave approval.



Faculty feedback was analysed by the committee, it was found that students are happy with the new **teaching methodologies** used by faculties, case based teaching & internship methodology was appreciated by students , some suggestions for better performance and change was suggested by the committee.

The committee reviewed the **industrial visits** organized for the students and mini **projects** given to the students in class to give better exposure to their knowledge.

2. Blooms Taxonomy is opted in the teaching methodology of IIMS, we make sure the subjects taught to the students are practically understood and applied by them in the real world.

It was seen that the faculties are using enough industry examples. Case based teaching, various types of cases were taken during different sessions, Simulation methodology was opted for finance students, versant for practicing English etc. Aptitude test to be more emphasized for 2<sup>nd</sup> and 4<sup>th</sup> Sem. Students. Faculties were asked to write instructional cases on latest changes in industrial world to keep themselves as well as students aware. Reading of Newspapers and various

The committee was satisfied with the performance and motivated the academic team to keep their good work in continuation.

3. Admin Audit report:

The admin audit report was presented in front of the committee the facilities were found satisfactory, Students in the committee suggested some changes in the Cafeteria which was been suggested to the admin dept. to look and brief the committee for requirements.





Timings and duties of security staff and non teaching staff was reviewed. The security of girls hostel was reviewed by the committee. The facilities of washing machine, Library, Microwave was found satisfactory.

4. Placement department Reports were been analysed and found having a good growth. The companies provided for winter internship and student reports were analysed as well as review on companies coming for summer internship and final placements were done. Prof. Akansha Taunk briefed, the institute provides placements to all their students. The committee was happy with the work. Student & Alumni feedback was very supportive.

Various industry interactions were reviewed, CEO meet, HR, Finance and Marketing conclaves, Drishtikon etc. where the level of guests invited was appreciated.

5. The committee analysed the extra-curricular and co-curricular activities which was hosted by the institute and found it satisfactory. Suggestions to make it better in future were made by the committee members.

Successful hosting of last year's Corporate Football League, Duathlon and Marathon and Various intra collegiate sports & cultural competitions, where teams from different part of Maharashtra and various corporate teams participated was appreciated by the committee members. And preparations for the coming events were analysed and checked that the suggestions made were incorporated in the plan. Plan For Vista Manthan was reviewed, the role of student council and in hosting the competitions ie emphasized as this was considered as a time management, team management, leadership skill activity and





event management skill to be nurtured along with boosting up their cultural and sports related skills. Celebration of various other events was reviewed by the committee members.

6. Research & MDP:

The committee reviewed the last International Conference on Research Paper and Case study competition organized by the research and MDP cell of IIMS. The participant and judges across the world participated in it the committee reviewed the performance and made suggestions for the forthcoming conference and how to make it better platform for research and case study writing.

The committee analysed the research and development in the organisation and found requirement of more efforts to strengthen this department by more quality research papers and MDPs to be conducted by the institute. Research orientation of faculties were found to be promoted more.

Faculties were asked to be motivated to attend higher level of FDPs and conduct more MDPs with collaboration to Industry. Which will help the faculties to more closely observe the changes happening in industry.

The committee reviewed the reports of FDPs held on Business Management Simulation, Windows 365, Use of Technology as a pedagogical tool in management Education etc. which was suggested in previous meetings and found the outcomes progressive. The committee suggested some new technological adaptation by faculties by FDP on Creation and Customization of Homepage, to strengthen Research FDP on Statistics, Quality



Research, and case writing were suggested and last year's FDPs were analysed.

7. Alumni Relations were analysed the institutes efforts to keep the alumni relations strongly intact was appreciated. The alumni and student mentoring, interactions, alumni meet etc. were analysed by the committee memebrs.
8. Rotaract Activities and social services were analysed by the committee and found the efforts satisfactory. The committee reviewed various CSR events done by the Rotaract team of IIMS and Student Council. Visit to Old Age Home, Visit to Orphange, Swach Bharat Abhiyan and many such other events were appreciated by the committee.

And many other issues were discussed in-order to provide better services to the stakeholders of the institute and to accomplish the vision and mission of the institute.

The suggestions of the committee will be drafted and presented in-front of the Governing council meeting for approval.

