



SAIBALAJI EDUCATION SOCIETY
INTERNATIONAL INSTITUTE OF MANAGEMENT STUDIES
IIMS

Approved by AICTE, Ministry of HRD, Govt. of India
NAAC Accredited



18-05-2022

Minutes of Meeting- IQAC

Minutes of the Meeting

Dr. Abhay Mishra, coordinator IQAC proposed the name of Dr. Vijay Nimbalkar, Director & Chairperson IQAC, to preside over the meeting. Dr. Vijay Nimbalkar took the chair.

All the members thank the chair for taking such an important initiative during the crisis.

Agenda 1: Curriculum Improvement:

As per the mission of the Institute and Industry requirements Dr. Tripti Sahu, Director IIMS suggested to improve the existing curriculum and it requires a genuine commitment from organisation and individuals to work together. Faculty members are asked to design CO-PO of the syllabus.

Agenda-2- Foundation and Induction Program

The Dr. Abhay Mishra suggested to all the faculty members to design the various content and events to engage the students in a better manner.

Agenda-2-Summer internship Grooming and Guidelines

The Director Dr. Tripti Sahu mentioned to all the faculty members and HODs to groom the students for Summer Internship. Also discussed regarding the practical involvement during their SIP and mentoring the students to get better practical knowledge from industry. Also given the guidelines about how to handle the students in a better way.



Agenda-3-Research Development of the Faculty members

Research Director Dr. Tripti Sahu mentioned all the faculty members to write at least two research paper in a semester and explained the importance of publishing the paper.

Action taken Report

S.No	Agenda	
1	Agenda-1 – Curriculum Improvement:	As per discussion in the meeting it was implemented
2	Agenda-2- Summer internship Grooming and Guidelines	As per discussion various Student and faculty development webinars were organised
3	Agenda 3: Research development of the faculty members	Implemented





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Following members attended the meeting

Sr. No.	Name of Committee Member	Committee Designation
1	Dr. Abhay Mishra	Chairman
2	Dr. Laxmidhar Biswal	Secretary
3	Dr. Akanksha Taunk	Member
4	Dr. Anil Varma	Member
5	Dr. Samrat Ray	Member
6	Dr. Shekhar Kumar Verma	Member
7	Dr. Nalini Dixit	Member
8	Dr. Yashwini Varde	Member
9	Prof. Rakesh Pathak	Member
10	Prof. Kapil Kapdiya	Member
11.	Prof. Kshirod Chand	Member



Date:- 16-11-2022

Minutes of the Meeting - IQAC

Dr. Abhay Mishra, coordinator IQAC proposed the name of Dr. Vijay Nimbalkar, Director & Chairperson IQAC, to preside over the meeting. Dr. Vijay Nimbalkar took the chair.

All the members thank the chair for taking such an important initiative during the crisis.

Agenda 1: Curriculum Development:

As per the mission of the Institute and Industry requirements Dr. Dr. Tripti Sahu, Director IIMS suggested to all the HoDs to enhance the curriculum of various specialisations. Faculty members are asked to design CO-PO of the syllabus and also requested all to revamp the syllabus as per the industry requirements

Agenda-2-Winter internship Grooming and Guidelines

The Director Dr. Tripti Sahu mentioned to all the faculty members and HODs to groom the students for winter Internship. Also discussed regarding the practical involvement during their WIP and mentoring the students to get better practical knowledge from industry. Also given the guidelines about how to handle the students in a better way.

Agenda-3-Research Development of the Faculty members

Research Director Dr. Tripti Sahu mentioned all the faculty members to write at least two research paper in a semester and explained the importance of publishing the paper. Also discussed about attending the various FDP's and conferences





Action taken Report

S.No.	Agenda	
1	Agenda 1: Curriculum Development:	As per discussion in the meeting it was implemented
2	Agenda-2-Winter internship Grooming and Guidelines	As per discussion various Student and faculty development webinars were organised
3	Agenda-3-Research Development of the Faculty members	Implemented





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7	Dr. Nalini Dixit	Member
8	Dr. Yashswini Varde	Member
9	Prof. Rakesh Pathak	Member
10	Prof. Kapil Kapdiya	Member

Leave of Absence :- Prof. Kshirod Chand

